Individual Skill Practicum Procedures

Administering Aural Medication		
Criteria	**Points Possible**	**Points Earned**
The student successfully administers the proper amount of medication into the ear canal. • Ear pinna held upright • Correct amount of medication was administered without contamination	20	
The student massages the base of the outside of the ear canal causing a swishing sound from the medication moving around in the ear canal.	15	
The student wipes any solution that may have leaked onto the outside of the ear flap or hair.	15	
TOTAL POINTS	50	

Administering Ophthalmic Medication		
Criteria	**Points Possible**	**Points Earned**
The student wipes any discharge from the patient's eye using a gauze sponge or cotton ball.	8	
The student opens the end of the ophthalmic medicine.	6	
The student uses the index finger and thumb to pull the upper and lower lids apart to open the eyes. The student's thumb pulls the lower lid down and the index finger pills the upper lid upward. The student's other finger may rest on the head of the animal.	12	
While resting the hand holds the medication on the head of the patient, the student applies the drops or ointment gently into the eye without touching the eye, counting each drop or applying the proper amount of ointment without contamination.	12	
The student releases the eyelids.	6	
The student allows the animal to blink to move the medication throughout the eye.	6	
TOTAL POINTS	50	

Administering an Intramuscular Injection		
Criteria	**Points Possible**	**Points Earned**
The student selects the proper site for administration.	10	
The student directs the needle through the skin and into the muscle.	10	
The student aspirates; if no blood is present, administers the injection.	10	
The student withdraws the needle and places it in the sharps container.	10	
The student massages the area where the injection was given and praises the patient.	10	
TOTAL POINTS	50	

Administering a Subcutaneous Injection		
Criteria	**Points Possible**	**Points Earned**
The student lifts the skin using the thumb and forefinger forming a triangle or tent with the skin.	10	
The student inserts the needle into the skin at the base of the tent or triangle parallel to the body.	10	
The student aspirates, looking for any signs of blood entering the syringe; if no blood enters the syringe, the student administers the injection.	10	
The student withdraws the needle and places it in the sharps container.	10	
The student rubs the injection site and praises the patient.	10	
TOTAL POINTS	50	

Bandage Removal		
Criteria	**Points Possible**	**Points Earned**
The student chooses the bandage scissors and holds in proper orientation.	10	
The student keeps the blade flat against the body and the tip raised slightly upward in contact with bandage.	10	
The student begins cutting each layer from the distal end moving proximally.	10	
The student gently removes each layer of the bandage.	10	
The student notes the status of the unbandaged area and states if it is normal or if there are any problems.	6	
The student cleans up work area.	4	
TOTAL POINTS	50	

Filling a Syringe for Injection		
Criteria	**Points Possible**	**Points Earned**
The student determines the amount to be placed in the syringe.	6	
The student selects the proper-sized syringe.	8	
The student inserts the syringe into the top of the bottle.	6	
The student places the bottle upside down in one hand and holds securely.	6	
The student withdraws the proper volume.	6	
The student removes the syringe from the bottle.	6	
The student gently taps or snaps the edge of the syringe to remove any air bubbles or slightly expels air by pushing the end of the plunger.	6	
The student places syringe in the sharps container.	6	
TOTAL POINTS	50	

Fecal Flotation with Fecalyzer		
Criteria	**Points Possible**	**Points Earned**
The student selects about ¼ teaspoon of feces and places it into a fecalyzer.	6	
The student adds enough flotation solution to fill the fecalyzer about half full.	6	
The student mixes the feces into solution until no large fecal particles remain.	6	
The student places insert into fecalyzer.	6	
The student fills the vial with more solution until there was a visible meniscus at the top.	6	
The student places a cover on top of the fecalyzer.	6	
The student allows the vial to sit undisturbed for 10-15 minutes.	6	
The student carefully removes the cover slip without tilting it and places it on a microscopic slide.	8	
TOTAL POINTS	50	

Opening a Surgery Pack		
Criteria	**Points Possible**	**Points Earned**
The student places the surgery pack on a clean, dry surface.	4	
The student removes or tears the tape securing the package.	4	
The student opens the first flap away from them.	8	
The student opens the side flaps without reaching across open pack.	8	
The student opens the last flap toward them.	8	
The student opens the pack without contamination.	12	
The student steps away so the surgeon or scrub nurse can complete the opening of the pack.	6	
TOTAL POINTS	50	

Prepare a Surgical Pack for Sterilization		
Criteria	**Points Possible**	**Points Earned**
The student gathers the appropriate instruments and instrument pan if applicable.	5	
The student gathers additional supplies if applicable.	10	
The student selects the appropriate packing material and chemical indicator.	10	
The student assembles the pack correctly by following the instructions on the checklist or recipe.	10	
The student places the chemical indicator in the correct area of the pack.	10	
The student properly wraps, secures, and labels the pack.	5	
TOTAL POINTS	50	

Surgical Site Preparation		
Criteria	**Points Possible**	**Points Earned**
The student applies antiseptic scrub to clipped area.	8	
The student preps the clipped area with a clean surgical sponge beginning at the incision site moving in a circular motion and worked toward the edges.	8	
The student does not bring the sponge back to the incision site once it is moved away from the incision site.	8	
The student discards the sponge once it reaches the edge of the clipped area.	8	
The student wipes the clipped area with a rinse solution using a clean and surgical sponge following the same patterns as when scrubbing with the antiseptic.	8	
The student repeats the scrub and rinse a minimum of three times or until the final rinse sponge is clean.	10	
TOTAL POINTS	50	

Prescription Filling		
Criteria	**Points Possible**	**Points Earned**
The student reads and verbally interprets prescription.	10	
The student selects the correct drug and concentration.	20	
The student places the pill counting tray on the pharmacy counter with the channel to the left and the open plate in front of him/her.	1	
The student pours the medication tablets or capsules onto the tray plate.	1	
The student opens the channel cover.	1	
The student uses a spatula or tongue depressor to push groups of tablets or capsules into the channel.	1	
When the student has counted the desired amount of medication, he/she closes the channel cover. The student tilts the tray to return the unused medicine into the stock bottle.	4	
The student lifts the tray to place the channel spout into the medicine vial and transfers medication.	4	
The student places the lid on the vial and sets it on the counter.	1	
The student appropriately fills out label with prescription information.	7	
TOTAL POINTS	50	

Removal of Sutures		
Criteria	**Points Possible**	**Points Earned**
The student clearly visualizes and inspects the incision site.	10	
If there are problems with the incision site, the student informs the veterinarian. If there are no problems, the student removes the sutures.	10	
The student chooses the correct tool to remove the sutures.	10	
The student places the curved blade underneath the suture for removal and removes the suture.	15	
The student does not cause unnecessary harm or discomfort to the patient.	5	
TOTAL POINTS	50	

Administer Oral Tablet/Capsule		
Criteria	**Points Possible**	**Points Earned**
The student reads and interprets the veterinarian's order.	10	
The student selects the correct drug and concentration.	20	
The student is able to open the mouth of the animal.	5	
The student maintains control of the head or muzzle during the administration of the medication.	5	
The student uses an appropriate technique to encourage the patient to swallow.	5	
The student is able to control the animal in a manner that is adequate to administer the medication yet does no harm to the patient.	5	
TOTAL POINTS	50	

Applying a Cat Muzzle		
Criteria	**Points Possible**	**Points Earned**
The student opens the cage door and calls the cat by name.	2	
The student scruffs the cat with one hand and lifts it up.	2	
The student cradles the cat's abdomen with their hand and removes the cat from the cage.	2	
With the cat still scruffed, the student places the cat under one arm close to their body and closes the cage door with their free hand.	2	
The student places cat on table.	2	
The student selects a muzzle of appropriate size for the cat.	5	
The student places the cat in sitting or sternal position on exam table.	3	
The student positions the muzzle properly in his/her hands.	3	
The student approached the cat from behind with the muzzle on both hands while another person restrains cat.	3	
The student brings the muzzle up to the cat's face in one swift motion.	4	
The student secures the muzzle.	3	
TOTAL POINTS	30	

Restraint of the Cat in Lateral Recumbency for Femoral Venipuncture		
Criteria	**Points Possible**	**Points Earned**
The student places the cat on an examination table.	3	
The student scruffs the cat with one hand and lifts it off of the table enough to grasp both hind legs with his/her other hand or reach under cat to grasp both hind limbs.	8	
The student lays the cat on its side with the hind legs stretched rearward.	7	
The student tucks top rear leg and tail while occluding with side of hand.	8	
The student speaks to the patient in a calm and affectionate manner during the procedure.	4	
TOTAL POINTS	30	

Restraint of the Cat for Jugular Venipuncture		
Criteria	**Points Possible**	**Points Earned**
The student places the cat in sternal recumbency with its chest close to the edge of the table.	6	
The student controls and lifts the head up by placing thumb and forefingers over top of head, fingers firm on zygomatic arches (below eyes).	7	
The student's other hand grasps the front legs and extends them down off the edge of the table.	7	
The student uses arm and elbow to restrain the cat's body close to the student's body.	6	
The student speaks to the patient in a calm and affectionate manner during the procedure.	4	
TOTAL POINTS	30	

Restraint of the Cat for Cephalic IV Catheter Placement		
Criteria	**Points Possible**	**Points Earned**
The student places the cat in sternal recumbency on an examination table.	4	
The student controls and lifts the head up by placing thumb and forefingers over top of head, fingers firm on zygomatic arches (below eyes).	7	
The student extends the left front limb forward by grasping the elbow in the palm of his/her hand with thumb on the top of the elbow joint.	7	
The student allows the judge to grasp the left front paw and extend the limb toward him/her.	5	
The student occludes the vein by pressing down on the top of the elbow joint with his/her thumb and then rotating his/her thumb laterally.	7	
TOTAL POINTS	30	

Applying a Gauze Dog Muzzle		
Criteria	**Points Possible**	**Points Earned**
The student selects proper type of material and length.	4	
The student places the dog in sitting or sternal position on exam table or floor.	2	
The student makes a loop in the gauze and approaches the dog from behind.	6	
The student places the loop on the dog's face with the tie on top.	6	
The student quickly tightens the loop, and then crosses the ends under the dog's face.	6	
The student brings the ends back behind the dog's head under the ears and ties in a quick-release bow.	6	
TOTAL POINTS	30	

Applying a Nylon Dog Muzzle		
Criteria	**Points Possible**	**Points Earned**
The student selects appropriate muzzle.	4	
The student places the dog in sitting or sternal position on exam table or floor.	2	
The student comes from behind the dog's head with the muzzle in one hand in the correct position.	7	
The student brings the muzzle up to the dog's face and slips it on while grasping the strap with the other hand.	6	
The student secures the muzzle.	5	
The student checks for proper fit (one finger inserted under the strap).	6	
TOTAL POINTS	30	

Removing Dog from Floor Level Cage to Restrain for Lateral Saphenous Venipuncture		
Criteria	**Points Possible**	**Points Earned**
The student places a leash in one hand with a large loop open in the correct position (in the "P") and ready to place over the dog's head.	2	
While blocking the opening, the student opens the cage door enough to slip the hand holding the leash into the cage.	2	
The student slips the leash over the neck of the dog and gently tightens the leash around the neck.	2	
The student opens the door and allows the dog to exit the cage.	1	
The student lifts the dog and places on the table.	1	
The student places his/her right arm across the dog's neck and reaches between the front legs to grasp the dog's right forelimb in right hand.	4	
The student places left arm over the dog's back and reaches for the dog's right rear limb; just proximal to the hock.	5	
With the dog's body close, the student gently lifts the limbs while allowing the dog's body to lay on the table; the dog should be on its right side.	5	
The student allows the dog to relax for a couple seconds, not releasing the grasp on the limbs.	3	
The student uses left hand to hold the limb tightly in the area just distal to the stifle, which will occlude the vein.	5	
TOTAL POINTS	30	

Removing Dog from Floor Level Cage to Restrain for Lateral Saphenous Venipuncture		
Criteria	**Points Possible**	**Points Earned**
The student puts a noose leash on the dog and has the dog sit.	3	
The student places one arm around the dog's neck and places the other arm around the dog's back to grasp the forelimbs.	6	
The student pushed the dog's back with his/her body to encourage the dog to lie down.	6	
The student holds the head up under the jaw, away from the chest (can be achieved by cupping hand underneath the muzzle and by pushing the head upward.)	8	
The student's other hand grasps the front legs and extends them over the end of the table.	7	
TOTAL POINTS	30	

Restraint of the Dog for Cephalic Venipuncture		
Criteria	**Points Possible**	**Points Earned**
The student places a noose leash on the dog.	2	
The student restrains the dog in sternal recumbency.	5	
The student stands on the dog's right side; wrapping his/her right arm around the dog's neck.	5	
The student holds the dog's left forelimb with elbow in the palm of his/her hand; extends the limb forward toward the person performing the procedure.	6	
With the elbow of the dog in his/her palm, the student rotates his/her thumb up so it is on top of the limb at the bend of the elbow.	6	
The student occludes the vessel with the thumb, rotates the thumb laterally.	6	
TOTAL POINTS	30	

Restraint of a Rabbit		
Criteria	**Points Possible**	**Points Earned**
The student approaches the rabbit calmly and quietly.	4	
The student scruffs the rabbit with one hand while gently lifting the front end.	6	
The student's other hand immediately reaches under the hind limbs and holds them (not allowing the hind limbs to dangle).	7	
The student rests the rabbit's body on the arm with the hand holding the hind limbs.	6	
The scruffing hold is released and the hand is moved to hold the rabbit's outside front leg.	7	
TOTAL POINTS	30	

Haltering Ruminants		
Criteria	**Points Possible**	**Points Earned**
Without quick movements and loud noises, the student properly approaches the patient at a 45° angle to the patient's left shoulder.	5	
The student places crown piece of halter over ears, the slips nose through nosepiece.	6	
The student properly adjusts the halter such that the nose band crosses over bridge of nose halfway between the nostrils and eyes.	7	
The student ensures that the adjustable portion of the nose band is under the chin, not across the bridge of the nose.	6	
The student keeps the standing end or lead rope portion on the left side of the cow.	6	
TOTAL POINTS	30	

Haltering a Horse		
Criteria	**Points Possible**	**Points Earned**
Without quick movements and loud noises, the student properly approaches the patient at a 45° angle to the patient's left shoulder.	5	
The student places end of the lead rope over the horse's neck and passes sufficient length to form a handheld loop around the horse's neck.	5	
Holding the handheld loop in their right hand, with their left hand, the student slips the nose-band of the halter over the nose.	5	
Student releases the lead rope and with their right hand under the horse's neck then passes the crown strap over the head and behind the ears and attaches the end to the appropriate place on the halter.	5	
The student snaps the end of the lead to the lead ring of the halter and undrapes the lead rope from the horse's neck.	4	
The student adjusts the halter so it is snug enough that the nose piece cannot fall over the end of the nose, but not so tight that the halter cuts or rubs the horse or restricts jaw movement or breathing.	6	
TOTAL POINTS	30	

Placing a Tail Tie		
Criteria	**Points Possible**	**Points Earned**
The student lays the rope over the tail at the tip of the tail bone.	6	
The student folds all the tail hairs up over the rope.	6	
The student passes the short end of the rope behind the tail, and makes a fold or bight in it.	6	
The student passes the fold or bight over the folded tail and under the rope, which is looped around the tail.	6	
The student pulls tight.	6	
TOTAL POINTS	30	

Applying Elizabethan Collar		
Criteria	**Points Possible**	**Points Earned**
The student chooses the correct size of Elizabethan collar for the patient.	6	
The student correctly prepared the Elizabethan collar for placement.	6	
The student correctly placed the Elizabethan collar on the animal.	6	
Placement is adequately secured so the animal cannot remove the Elizabethan collar.	6	
The Elizabethan collar is secured so that the animal's breathing is not restricted.	6	
TOTAL POINTS	30	

Snare Restraint of the Pig		
Criteria	**Points Possible**	**Points Earned**
The student, standing next to the patient, guides the loop of the snare into the mouth and over the nose or upper jaw.	4	
The student makes sure the loop is inserted far enough into the patient's mouth.	5	
The student pulls the loop tight when it is in the proper position.	5	
The student keeps the loop tight while moving to the front of the patient.	5	
The student maintains the pressure on the snare so that the patient cannot escape.	5	
The student maintains control of the patient until the patient ceases to struggle.	4	
The student releases the patient after the procedure is completed.	3	
TOTAL POINTS	30	